

FORRESTAL VILLAGE COMMUNITY SERVICES ASSOCIATION, INC.

POLICY RESOLUTION NO. 11

ADMINISTRATIVE RESOLUTIONS

relating to the process of considering and adopting Administrative Resolutions

WHEREAS, Article III, Section 3 of the Declaration assigns the Board of Directors all powers for the conduct of the affairs of the Association which are enabled by law or the Founding Documents which are not specifically reserved to Members, the Developer, or the Covenants Committee by said Documents; and

WHEREAS, the Board deems it necessary to establish appropriate procedures for adopting and recording Administrative Resolutions of the Board; and

WHEREAS, Policy Resolution No. 3 is no longer in effect, but the contents of which are deemed necessary for the operation of the Association;

NOW THEREFORE, BE IT RESOLVED THAT the following procedures for Administrative Resolutions be adopted:

1. Procedures for Adoption. At the discretion of the Board member introducing the resolution(s), the proposed Administrative Resolution(s), shall be included in the published Board agenda for the meeting at which it is to be considered, or it may be distributed to all Board members no less than twenty-four (24) hours prior to the meeting. Unless otherwise noted in the minutes, all Board members shall be deemed to be aware of the contents of the resolution by virtue of such prior distribution. The secretary or legal counsel will review the proposed resolutions for consistency with the Founding Documents and previously adopted resolutions and make a report to the Board. The proposed resolution may be amended and/or adopted by a majority of the Board. If the resolution is adopted, it shall be placed in the Book of Resolutions and the resolution or a fair summary thereof shall be printed in its entirety in the first Association Newsletter to be published following adoption of the resolution, or at the Board's discretion, distributed to all members.
2. Duration. Administrative Resolutions shall remain in effect until rescinded or amended by the Board, unless a specific term is stated in a particular Resolution.
3. Amendment. Administrative Resolutions may be amended by the Board of Directors with the approval of a majority of the Directors.

BOOK OF MINUTES

ATTEST:

- |                                     |     |                          |    |
|-------------------------------------|-----|--------------------------|----|
| <input checked="" type="checkbox"/> | YES | <input type="checkbox"/> | NO |
| <input checked="" type="checkbox"/> | YES | <input type="checkbox"/> | NO |
| <input checked="" type="checkbox"/> | YES | <input type="checkbox"/> | NO |
| <input type="checkbox"/>            | YES | <input type="checkbox"/> | NO |

*[Signature]*  
*[Signature]*  
Donald E. Durkin

Adopted at a regular meeting of the Board held on September 24, 1991.